How to Access your School Email and Microsoft Teams

1. Log-in to clever and select Office365 OR go to office.com

2. Click sign-in with another account
3. Enter your username (student ID#@students.k12.dc.us)

4. Enter your password (your 6-digit date of birth. For example, if you were born on March 17, 2004, your password is 031704)
5. Select the app you want to use!